



# SUTTON PARK SCHOOL

## Enrolment Application Form for Full Time Education

*"We nurture and develop all that is best in each of our students"*

### PUPIL'S DETAILS

SURNAME \_\_\_\_\_ FORENAME(s) \_\_\_\_\_

Sex (M/F) \_\_\_\_\_ Date of Birth (dd/mm/yy) \_\_\_\_/\_\_\_\_/\_\_\_\_ Nationality \_\_\_\_\_ (Required by D.O.E)  
Irish PPS No: \_\_\_\_\_

Proposed Date of Entry (Term) \_\_\_\_\_ (Year) \_\_\_\_\_ Child's Age at Proposed Date of Entry \_\_\_\_\_

Application for (Senior/Junior) School \_\_\_\_\_ (Class/Year) \_\_\_\_\_

Home Address (please include Eircode) \_\_\_\_\_

Pupil's Mobile Telephone No. if any (including Country & Area Code) \_\_\_\_\_

Home Telephone No (including Country /Area Code) \_\_\_\_\_

Local Address (if different) \_\_\_\_\_

Local Telephone No (including Country /Area Code) \_\_\_\_\_

Billing Address (if different) \_\_\_\_\_

Telephone No (including Country /Area Code) \_\_\_\_\_

#### Father/Guardian

#### DETAILS OF PARENTS OR GUARDIANS

#### Mother/Guardian

Name \_\_\_\_\_

Name \_\_\_\_\_

Nationality \_\_\_\_\_

Maiden Name \_\_\_\_\_ (Required by D.O.E)

Nationality \_\_\_\_\_

Daytime Contact No(s) \_\_\_\_\_

Daytime Contact No(s) \_\_\_\_\_

Mobile Phone No(s) \_\_\_\_\_

Mobile Phone No(s) \_\_\_\_\_

E-mail address \_\_\_\_\_

E-mail address \_\_\_\_\_

Fax No(s) \_\_\_\_\_

Fax No(s) \_\_\_\_\_

Religion (for grant & statistical purposes only) \_\_\_\_\_

Religion (for grant & statistical purposes only) \_\_\_\_\_

Company Name \_\_\_\_\_

Company Name \_\_\_\_\_

Title or Position \_\_\_\_\_

Title or Position \_\_\_\_\_

Address \_\_\_\_\_

Address \_\_\_\_\_

Work Telephone No(s) \_\_\_\_\_

Work Telephone No(s) \_\_\_\_\_

Type of Business \_\_\_\_\_

Type of Business \_\_\_\_\_

### MEDICAL HISTORY

Please list any factors which may be of relevance to your child's career in School, and attach full details, including Specialist's reports

Physical or Learning Difficulties \_\_\_\_\_

Medical Conditions or Allergies \_\_\_\_\_

Any reasons why your child should not take full part in games or other school activities? \_\_\_\_\_

Student's GP's Name, Address & Telephone No: \_\_\_\_\_

PUPIL'S EDUCATIONAL HISTORY

School Name, Address & Referee (Principal)

Dates Attended & Final Class

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Roll No. of current School \_\_\_\_\_ (Required, If transferring from an Irish Secondary School)

ADDITIONAL INFORMATION

Sports played (and level) \_\_\_\_\_

Musical instruments played (and level) \_\_\_\_\_

Other Interests & Achievements \_\_\_\_\_

Any other information which would be of interest or relevance to the School \_\_\_\_\_

DETAILS OF BROTHERS / SISTERS

Name \_\_\_\_\_ Date of Birth \_\_\_\_\_ SPS Student? (former / current / proposed)

Name \_\_\_\_\_ Date of Birth \_\_\_\_\_ SPS Student? (former / current / proposed)

Name \_\_\_\_\_ Date of Birth \_\_\_\_\_ SPS Student? (former / current / proposed)

INFORMATION FOR PARENTS

A separate application form should be completed for each child. You may photocopy this blank form to use for each child. The application form should be completed and returned to the schools main office with **photocopy of the child's birth certificate, any relevant medical or specialist reports and a passport sized photograph.** *Please do not send original documents.* Applications for transfers into any Senior School class other than First Year should also be accompanied with copies of at least two recent academic reports. Applicants for First Year are normally invited to make an appointment to meet the Head of School. Interviews for First Year places are normally held during the late autumn / early spring term of the academic year prior to entry. Receipt of this form does not guarantee that a place will be reserved. Offers are usually made following receipt of the required documentation and an interview with the Head of School or the Junior/Intermediate School Principal. Prior to an offer being made, the school may seek further details to those furnished here or may require the child to undergo testing. Should your child be offered a place in writing, you will be asked to pay a deposit fee to confirm your acceptance of the offer within a time period stated in your offer letter. Prospective parents should acquaint themselves with the Regulations in the Handbook before accepting a place and paying a deposit fee. This handbook can be viewed from our website [www.suttonparkschool.com](http://www.suttonparkschool.com)

PARENTS' SIGNATURES (both to sign)

**I/We desire to have the child named on this application form admitted to Sutton Park School under the terms of the School Handbook, with which i/we have made myself/ourselves acquainted. I/We agree to pay all applicable fees on time and i/we also undertake to give a term's written notice of withdrawal or to pay a term's fees in lieu of such notice.**

Signature & Relationship to Pupil \_\_\_\_\_ Date (dd/mm/yy) \_\_\_\_/\_\_\_\_/\_\_\_\_

Signature & Relationship to Pupil \_\_\_\_\_ Date (dd/mm/yy) \_\_\_\_/\_\_\_\_/\_\_\_\_

OFFICE USE ONLY

Application Rec'd on \_\_\_\_/\_\_\_\_/\_\_\_\_ Tour/Apt Date: \_\_\_\_\_ Class/Year Offered \_\_\_\_\_

Remarks \_\_\_\_\_