



COVID-19 Response Plan

Policy Statement

Sutton Park School is committed to providing a safe and healthy workplace for all our staff and a safe learning environment for all our students. To ensure that, we have developed the following COVID-19 Response Plan. Under the authority of the Board of Governors (BOG), the Board of Management (BOM) and all school staff are responsible for the implementation of this plan and a combined effort will help prevent the introduction and contain the spread of COVID-19 in the school. We will:

- continue to monitor our COVID-19 response and amend this plan in consultation with our staff and students
- provide up-to-date information to our staff and students on the Public Health advice issued by the HSE and the Government
- display information posters on the signs and symptoms of COVID-19 and correct hand-washing techniques throughout the school
- inform all staff and students of essential hand hygiene, respiratory etiquette and physical distancing requirements
- adapt the school to facilitate physical distancing as appropriate, in line with the public health guidance and under the direction of the Department of Education
- keep a daily Contact Log to help with contact tracing
- ensure staff and students engage with the induction / familiarisation briefings provided by the Department of Education and the school at the start of term
- implement the agreed procedures to be followed in the event of a student or staff member becoming unwell and/or showing symptoms of COVID-19 while at school
- provide instructions for staff and students to follow if they develop signs and symptoms of COVID-19 during school hours
- implement cleaning and disinfection protocols in line with HPSC advice

All school staff and students will be consulted on an ongoing basis and feedback is encouraged on any concerns, issues or suggestions. This can be done through the Staff Representatives for staff members and through the Year Heads / Tutors / Student Council for students, who will be supported in their efforts by the Covid Supervisor (Head of School) and the Covid Response Team.

Signed:

Stewart Bourke, Chairperson, BOM

Date: September 2020

Ronan Walsh, Head of School

Date: September 2020